INSTRUCTIONS FOR FILLING APPLICATION

WHO Rules carefully before filling this form.

2. Use capital letters only. One letter in each box.

3. Leave one space between words and no space between numbers. Applicant's name should not be written in the address again.

    a. E49, Greater Kailash

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    b. 5 Dec., 1941

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4. Do not use full stop. Comma, square feet, Roman numbers, rupees etc.

5. Do not leave any link blank say NA if not applicable e.g. Retired personnel need only write NA in Para 6, as under
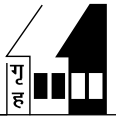
N	A

6. Use standard abbreviations only.

IMPORTANT

7. Application Form has to be forwarded through the HOD/Head of the Admin Dept, in which the applicant is presently working. Certifying Authority must be competent to forward the application and must put seal and signatures in Column No. 20 of the Application Form and should be holding a post not below the rank of Under Secretary. CGEWHO Rule (s) should be signed in each page as indicated and to be submitted.

CHECK LIST FOR APPLICATION & ENCLOSURES TO BE SENT ALONGWITH APPLICATION

1. Application for the housing scheme duly filled in, signed by applicant and nominee(s) at the time requisite place(s) and certified/forwarded by his/er Department by an officer not below the rank of under secretary of Govt, of India or equipment. Departmental certification is not required for retired applicant or spouses of deceased govt employees.

2. List of Enclosure(s)

    a) Affidavit duly notarised / signed.

    b) Attested copy of latest Pay slip/Salary slip/Certificate for working employees or Pension Payment Order (PPO) for retired employees or spouses of deceased govt employees.

    c) Demand Draft of requisite Earnest Money Deposit +Application fees and additional cost of CGEWHO Rules Brochure (in case applicant is using downloaded form).

    d) Attested copy of SC/ST/Disability/PAN certificate (if applicable).

    e) CGEWHO Rule (s) should be signed in each page as indicated and be submitted to CGEWHO for allotment alongwith application {page (i) to (xviii)}.

APPLICATION FORM FOR CHENNAI (PHASE III) HOUSING SCHEME

Regn. No. : _____

THE **CEO, CGEWHO**

Janpath Bhawan, 'A' Wing

6th Floor, Janpath, New Delhi-110 001

AFFIX
Photograph
here

Personal Particulars :

1. Full Name

2. Father/ Husband's Name

3. Whether Belongs To   **SC** ☐   **ST** ☐   **OTHERS** ☐   4. Whether belongs to Priority I ☐ II ☐

   (Tick In Applicable Box. Attach Attested Photocopy Of the Caste Certificate, If Applicable.)   *(Tick in applicable box)*

5. Name of the Office & Address

   City   State

   Pin   Telephone

6. Parent Department, If on Deputation _____

   _____

7. Designation/Occupation _____

8.(a) Group Of Service(A/B/C/D) ☐   8 (b)   Grade Pay ☐☐☐☐   8 (c) Pay Band :   **P B** ☐☐

9. (a) Date Of Birth ☐☐☐☐☐☐☐☐   9.(b) PAN with Income Tax Authority

10. Date Of Appointment in Central Govt. Service   *(Attach attested photocopy)*

11. Date Of Retirement, (If Retired)

12. Pension Payment Order No._____& Date

    (Applicable in case of retired personnel only)

13. Address For Correspondence

    City   State

    Pin ☐☐☐☐☐☐ E-MAIL_____ Telephone- Landline/Mobile

14. City Of Scheme   CHENNAI (PHASE III)   15. Type of Unit ☐

For Office Use Only

ACKNOWLEDGEMENT OF APPLICATION

Application No.

CHENNAI (PHASE III)

Amount Received (Rs.)	Regn. No.	Date of Receipt	For Chief Executive Officer
			(CGEWHO)

CGEWHO

Payment Particulars :

16. Amount Sent ⬚⬚⬚⬚⬚⬚⬚   17. Draft Details ⬚⬚⬚⬚⬚⬚⬚

18. Name of Bank ⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚

Particulars of the Nominee

19. Nominee's Full Name & Address

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Relationship_____   Nominee's Signature

20. Certification (Not required in case of retired applicant of Priority I & II).

(To be Certified by the H.O.D./Administration in which the applicant is working (Score out whichever is not applicable).

Certified that Mr/Ms._____is employed with_____as_____

It is further certified that Mr/Ms._____is a Central Govt employee & he/she has been appointed by or on behalf of the President of India and his/her salary is debited to the Consolidated Fund of India *(Required in case of applicants in service and belonging to Priority I).*

_____
Signature

Name

Office Stamp (Seal)

I hereby undertake to abide by all the rules and instructions issued by the Central Government Employees Welfare Housing Organisation.

_____
21. Date of Application   Signature of Applicant

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